



The United States Junior Chamber
SUPER 7

Seven Ways to Make Your Chapter
Even More Successful!

Train-the-Trainer Reference Workbook

This Workbook Belongs to:

1a. What kinds of things cause a chapter _____ to be ineffective?

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

1b. What are the consequences of conducting an ineffective chapter?

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

1c. What are the elements of an effective chapter ?

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

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2a. What are the reasons why a Jaycee chapter would conduct a _____?

- _____
- _____

2b. *The Jaycee Book* states, "A _____ can tell your chapter how to truly impact your community in a worthwhile way."

2c. What should your chapter do with the results of your?

- _____
- _____
- _____
- _____
- _____

2d. Every method involves asking questions. Whatever questions your chapter chooses to use, it is imperative that those questions tell your chapter how to truly _____ in a worthwhile way.
from "The _____"

2e. What are the benefits to the chapter of _____

- _____
- _____
- _____
- _____

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3a. The Jaycee Book states, "The purpose of a Jaycee chapter is to provide

_____ opportunities for its members."

3b. Being a project committee _____ is one of the most common ways members can take advantage of these opportunities.

3c. What benefits can a member receive by being a project committee _____?

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

3d. What proper or effective methods can a chapter board of directors use to recruit and encourage members to become project committee _____?

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

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4a. What would cause your members and guests to not _____
 _____ at your chapter meetings & activities?

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

4b. What are the consequences of not making your members and guests
 _____?

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

4c. What can you do to make your members and guests
 _____ at your chapter activities?

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

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SUPER 7 #5

5a. What are "_____ " ?

- _____

5b. What are examples of "_____ " in which Jaycee chapters have gotten involved in their communities?

- | | |
|---------|---------|
| • _____ | • _____ |
| • _____ | • _____ |
| • _____ | • _____ |
| • _____ | • _____ |
| • _____ | • _____ |

5c. Because they are new, "_____ " projects will not be listed in your chapter _____ or _____

5d. How can a chapter identify "_____ " projects to conduct in their communities?

- | | |
|---------|---------|
| • _____ | • _____ |
| • _____ | • _____ |
| • _____ | • _____ |
| • _____ | • _____ |
| • _____ | • _____ |

5e. Let's practice!

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(The) _____ is an organization in my community that is as active as my Jaycee chapter.

- | | |
|-----------------|-----------------------------------|
| 1. Where: _____ | 5. Purpose: _____ |
| 2. Day: _____ | _____ |
| 3. Time: _____ | 6. Membership requirements: _____ |
| 4. Dues: _____ | _____ |

How can a member of our organization learn the answers to these questions?

- | | |
|---------|---------|
| • _____ | • _____ |
| • _____ | • _____ |

6a. What are the benefits of conducting a _____?

Benefits to the Chapter

- _____
- _____
- _____
- _____
- _____
- _____
- _____

Benefits to the Member

- _____
- _____
- _____
- _____
- _____
- _____
- _____

6d. The New Member Orientation program available on The USJC Website is called: _____. Visit www.usjaycees.org

will make your chapter EVEN MORE successful!



Happy Birthday!

7a. How does 'not doing as good a job as well as you wanted to because you didn't have enough _____' relate to a Jaycee chapter?

- _____
- _____
- _____
- _____
- _____


7b. In a Jaycee chapter, the _____ is responsible for monitoring the Year of Planned Action and managing the Calendar of Events.

7c. How does the _____ manage the Calendar of Events to ensure there is sufficient _____ to successfully conduct your activities?

- _____
- _____
- _____
- _____
- _____
- _____

7d. Wright's First Law of Quality: The quality of a project is inversely proportional to the amount of _____ left for its completion.

Moral: Start _____. Be more _____!



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- #1 Conduct effective chapter meetings.
- #2 Identify the needs of your community by conducting a community survey.
- #3 Actively recruit project committee chairpeople.
- #4 Make your members and guests feel welcome at your chapter meetings and activities.
- #5 Be aware of 'current event' projects and programs to conduct in your community.
- #6 Provide frequent and thorough Jaycees orientations for your new chapter members.
- #7 Review your chapter calendar of events and plan for future activities.

To be successful conveying the Super 7 concepts, it is imperative that you do three things:

1. You must establish your personal credibility with your people. Without credibility, it will be difficult to get your people to 'buy-into' the worthwhileness of anything you say or do.
2. You must determine the needs of your people. Some of them may already do some (or all!) of the concepts.
3. You must determine exactly HOW you are going to help your people DO each of the concept(s). i.e. HOW are you going to help the chapter conduct an effective meeting? HOW are you going to help the chapter identify the needs of their community? Etc.

Chapter Name _____

Conduct effective meetings.
Techniques to help this chapter do it.

PRESENT →
in this Chapter

- _____
- _____
- _____
- _____

Identify the needs of their community.
Techniques to help this chapter do it.

PRESENT →
in this Chapter

- _____
- _____
- _____
- _____

Actively recruit project committee chairpeople.
Techniques to help this chapter do it.

NEEDED →

- _____
- _____
- _____
- _____

Make members and guests feel welcome.
Techniques to help this chapter do it.

NEEDED →

- _____
- _____
- _____
- _____

Identify current events projects.
Techniques to help this chapter do it.

NEEDED →

- _____
- _____
- _____
- _____

Conduct monthly new member orientations.
Techniques to help this chapter do it.

NEEDED →

- _____
- _____
- _____
- _____

Identify current events projects.
Techniques to help this chapter do it.

NEEDED →

- _____
- _____
- _____

Photocopy this sheet as necessary.